

## Dairy Farm Safety Initial Safety Report

	DAIRY FARM	YES	NO/NA	Level of Risk	Recommended action	Target date	Date completed	Person responsible
<b>Traffic</b>								
1.	Is clear direction given to visitors?							
2.	Are trucks and tankers provided clear access?							
3.	Are people and traffic separated or protected?							
<b>Power and electrical</b>								
4.	Is power underground or clear of working areas?							
5.	Are RCDs (safety switches) fitted to cover all outlets?							
6.	Are all electrical leads, including power tools, equipment, and extension, in good condition?							
7.	Is electrical installation in good condition and protected from possible damage?							
<b>Environment</b>								
8.	Is noise exposure controlled?							
9.	Are slip, trip and fall hazards minimised and controlled?							
10.	Is dust minimised and controlled?							
11.	Are head high and sharp projections eliminated?							
12.	Is ventilation adequate and heat and cold protection provided in dairy/buildings?							
13.	Is sun protection provided?							
14.	Are clean toilets, washing and eating areas provided?							

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15.	Is clean drinking water provided?							
16.	Are solids traps, effluent pits and ponds covered or fenced off to prevent child access?							
17.	Are tractors prevented from accessing steep-sided ponds?							
18.	Are fan-forced recirculated water cooling towers registered and a risk management plan in place?							
<b>Manual handling - dairy and other areas</b>								
19.	Are mechanical aids used, e.g. trolleys, FEL, hoists, forklift?							
20.	Is the platform height appropriate for the milkers at cups on and off position, minimising bending, over reaching and stretching?							
21.	Are automatic cup removers used?							
22.	Are clusters mounted between hip and shoulder level?							
23.	Do gates move freely without dragging?							
<b>Dairy Hazards</b>								
24.	Are moving parts guarded?							
25.	Are emergency stops provided on rotaries?							
26.	Is hot water exposure controlled?							
<b>Confined spaces: vats, silos, tanks</b>								
27.	Does the design of the vat/silo exclude the need to enter it?							
28.	If entering, are confined space procedures followed?							
29.	Is working from heights minimised and controlled?							

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<b>Farm chemicals including dangerous goods, hazardous substances</b>								
30.	Are MSDSs available for all chemicals and fuels?							
31.	Are all chemicals and fuels stored as per MSDSs?							
32.	Are detergents and chemicals in use areas designed to minimise handling and exposure to workers and others?							
33.	Is PPE, including face and eye shield, gloves, apron, respirator, available and used when handling chemicals or dairy detergents?							
34.	Are eye wash and shower facilities available in the event of chemical splashing and exposure?							
35.	Are spills contained and a cleanup kit available?							
36.	Are all chemicals stored in clearly labelled containers? No food or drink containers.							
37.	Are there clear warning signs posted on outside of storage and in use areas?							
38.	Are flammables stored away from sources of ignition?							
39.	Are LPG, oxy acetylene bottles stored and secured vertically?							
40.	Are flash back arrestors fitted to Oxy bottles?							
41.	Have all workers involved in the chemical work been trained in safe chemical application?							
42.	Are tractors used for spray application fitted with a cabin and charcoal air filter?							
43.	If asbestos is present has an asbestos management plan been established?							
44.	Is employee health monitored? <ul style="list-style-type: none"> <li>• noise exposure</li> <li>• chemical exposure (see MSDSs)</li> <li>• dust exposure</li> </ul>							

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<b>Emergency response</b>								
45.	Is there a plan to ensure health and safety in the event of an emergency?							
46.	Are there adequate fire extinguishers and fire control measures?							
47.	Is first aid equipment available?							
48.	Are people trained in emergency response?							
49.	Do you maintain records of incidents, injury and illness on your farm?							
50.	Do you know to notify Worksafe of fatalities, serious injury and serious incidents?							
51.	Do you have a return to work policy and plan for injured workers?							
52.	Are firearms located in a purpose built lockable cabinet?							
<b>Workplace policies</b>								
53.	Do you have a Workcover policy and publically display an "If you are injured" poster?							
54.	Do you have policies for discrimination and harassment, sexual harassment and drugs and alcohol?							
55.	Do you have a formal safety induction / training process for new and existing employees?							
56.	Do you have an induction process for contractors and visitors?							
57.	Is there a standard process for employees to report identified hazards?							
58.	Are there designated "no go" areas for children and are children supervised when visiting the dairy and other hazardous areas?							

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<b>Tractors, machinery and equipment</b>								
59.	Are all tractors fitted with approved rollover protection structures (ROPS)?							
60.	Are all guards (protecting moving parts, PTO, auger, belts, pulleys and chains) including manufacturer's guards in place and in good condition?							
61.	Are passengers kept off tractors, quads and attachments?							
62.	Are routine checks and maintenance completed and records kept for all tractors, vehicles, machinery and quads?							
63.	Prior to working under raised machinery is power off, equipment secured and chock/ supports used?							
64.	Are tractors only ever started from the operator's seat?							
65.	Is it an observed policy that no one is to get on or off moving tractors or machinery?							
66.	Are earmuffs or ear plugs available to tractor and machine operators if they have to raise their voices to be heard?							
67.	Do all tractors fitted with a front end loader, have four post ROPS and/or roll back protection?							
68.	Have all people who use equipment on the property had training/instruction in safe use of the particular equipment?							
69.	Are the keys of all tractors, quads and vehicles removed and stored away from children and other unauthorised persons when not in use?							
70.	Is there a known policy that only persons nominated / approved by management are permitted to operate tractors, quads and other machinery?							

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73.	Are passengers kept off tractors, quads and attachments?							
74.	Are routine checks and maintenance completed and records kept for all tractors, vehicles, machinery and quads?							
75.	Is PPE supplied and used for workshop equipment, chainsaw use and materials handling?							